



St Augustine College of South Africa Bursary Application Form 2018

Please read the following carefully before completing this application

You may apply if:

You have applied for admission for a degree at St Augustine College.
You are financially in need of assistance with your tuition fees.

If granted, what is the duration of the Bursary?

It is for one year at a time. If assistance is needed for the following year a new application must be submitted.

Who decides if the Bursary is awarded?

A Bursaries Committee.

What types of Bursaries are offered at St Augustine?

St Augustine offers both 'Open' and 'Closed' Bursaries.
All applicants for bursaries will be considered for 'Open' Bursaries – which bursaries are financed from St Augustine's own discretionary funds.
In addition to the 'Open' Bursaries, St Augustine also offers 'Closed' Bursaries. The 'Closed' Bursaries are financed by external donors, and, in order to be considered for these bursaries, the condition specified by the external donors must be satisfied – for example, the applicant must be a practising Catholic of good standing.

What is the Value of the Bursary?

The Bursary can cover between 25 % and 100 % of tuition fees - in exceptional circumstances, a supplementation for extra-tuition expenses might also be granted. The Bursaries Committee will decide as to the value awarded to an applicant. Bursaries awarded will be used to offset tuition fees only and will not be paid to applicants. (If awarded, the extra-tuition supplementation will be paid directly to the successful applicant.)

When is the closing date for Bursary Applications?

Undergraduate July intake: 15 June 2017
Undergraduate January intake: 30 November 2017
Postgraduate January intake: 30 November 2017

Before you fill out the application form, please note:

1. A bursary will not be granted to anyone **not admitted** as a candidate for a degree.
2. If there is not enough space on the application form for full information, please attach a short letter or extra page (with your name on it).

Additional Information:

This application will not be considered unless the declaration on page 7 hereof has been fully completed, sworn to and signed in presence of a Commissioner of Oaths, certifying that all the information is true and correct.

- This section must be completed by the applicant, parent, guardian or person on whom the applicant is dependent for financial support or assistance. If a guardian, please state your relationship to applicant. Supporting documentation must be supplied.
- If one or both parents are deceased, please provide a certified copy of death certificate(s).
- If you belong to a united family, one parent must complete and sign the declaration and provide details about your other parent: name, age, earnings, assets etc.
- If your parents are divorced, the parent with whom you are living must sign the declaration. If this is your mother and she does not receive maintenance, this must be explained (in a separate letter).
- If you are married and your spouse is working, your spouse must also sign the financial declaration on page 7 hereof.
- If you are financially dependent on a parent or both parents the financial declaration must be signed by them.
- You are required to submit details about your own income, expenditure and savings.
- Dependents: If you have children who are not at school or who are not undergoing tertiary education in the period for which you are applying for a bursary, they do not qualify as dependents (unless they are without work, living at home with you and are below the age of 25 years). Grandparents are not accepted as dependents, unless they live with the family and have no income or assets at all.

When completing the Financial Declaration, you must be honest in your disclosure about your family's anticipated income for the year of application.

Each member of the family (including yourself) will need to provide us with copies of your pay slips for the past three months if employed, a balance sheet if self-employed, or an income tax assessment to show income from other sources (see Check List on page 7 hereof).

False information provided in this declaration will disqualify an applicant from receiving a bursary. It may also disqualify an applicant from admission to the College.

***NOTE !**

If the applicant, or his or her father, or mother or guardian or person on whom the applicant is dependent for financial support or assistance, has made any inaccurate statement or representation with this application or regarding the financial position of the applicant or his or her family to the person upon whom the student is dependent for financial support or assistance, then the College will be entitled at its election and without prejudice to any of its other rights to claim the immediate repayment of all amounts granted and / or paid out to or on behalf of the student in terms of this application.

A. Applicant's details

Last name/Surname													
First Names													
Student / Application Number							Home Language						
Place of Birth (Country)							If not SA, passport number						
Gender	Male	<input type="checkbox"/>	Female	<input type="checkbox"/>									
Date of Birth	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	South African ID number	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Day	Month	Year										

Marital status (proof of status must be supplied if married, divorced or widowed)

Never Married	<input type="checkbox"/>	Married	<input type="checkbox"/>	Widowed	<input type="checkbox"/>	Divorced	<input type="checkbox"/>	Married but living apart	<input type="checkbox"/>
Spouse's name (if married)					Spouse's home address (if seperated)				

Home physical address						
	City	Province			Postal Code	

Where will you stay when you are at St Augustine?

Home with parents	<input type="checkbox"/>	Private rented property	<input type="checkbox"/>	Other, please detail	<input type="text"/>
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Contact Numbers	Home				Cell			
	Business				Fax			
Email address								

B. Academic Details

For which academic intake are you applying? (for example, July 2017, January 2018)						
Are you applying for an undergraduate or a postgraduate degree?	Undergraduate	<input type="checkbox"/>	Postgraduate	<input type="checkbox"/>		
If undergraduate, specify the degree for which you are applying						
If postgraduate, specify degree and specialisation						
If postgraduate, please provide post matriculation details						

Name of University / College	
Course of Study	
Year completed	

Continue on extra page if necessary

C. Financial Aid Information

Have you ever applied for a bursary from this College	Yes		No		Details	*
Have you ever been awarded a bursary by this College	Yes		No		Details	*
Have you ever applied for and been/not been awarded a bursary by any other institution/body?	Yes		No		Details	*
*Please provide details for any of the above:						
St Augustine awards bursaries that cover between 25 % and 100 % of the tuition fee. Please specify the percentage bursary for which you are applying by marking with an X. (Please note that Bursary Funds are limited, and most applicants will be expected to cover part of their tuition fee.)	25 %		50 %		75 %	
						100 %
Should you not be awarded a bursary, or should you not be awarded a bursary for the percentage requested, do you still intend studying at St Augustine? If yes, please mark the block to the right with an X.						

D. 'Closed' Bursaries

Should you wish to be considered for a 'Closed' Bursary, please answer the questions below. Please note that the conditions specified are set by donors, and not by St Augustine.

1.	What is your nationality?	
2.	Please specify your Gender.	
3.	To which 'Population Group' do you belong?	
4.	Are you a practising Roman Catholic ? If yes, specify your parish. (Your application must be accompanied by a certified letter from your parish priest, written on an appropriate letterhead, confirming that you are indeed a Roman Catholic of good standing.)	
5.	Are you a practising Anglican ? If yes, specify your parish. (Your application must be accompanied by a certified letter from your parish priest, written on an appropriate letterhead, confirming that you are indeed a Anglican of good standing.)	
6.	Students registered for the BA or BCom(PPE) degrees should specify the subjects in which they intend to major.	
7.	Should it be required by a donor/s, please confirm (by marking the block to the right with an X), that you are willing to report to the donor/s when, and in the form, required, and that marks achieved might be shared with a donor/s.	

E. The Financial Declaration

Surname of Applicant		Student/Application number	
	Full names for all categories below (if deceased, divorced or separated, please state this)	Age	Occupation
Applicant			Full name and address of employer or own business
ID Number			
Husband, father, step-father, or guardian			
ID Number			
Wife, mother, step-mother, or guardian			
ID Number			
Dependents, ie, children, including the applicant, (declare name, age and status, eg. high school, primary school, student as at February of the year for which you are seeking a bursary) Also provide details of fully dependent grandparents.			
Full names	Relationship to student	Age	Name of school or university
			Status (eg. student, high school or primary school)

Continue on extra page if necessary

Investments, savings etc. of mother and father (provide details of capital in each case). If nil, state "NIL"			
Investments	Shares (current value)	Savings	Other (specify)
R	R	R	R

Approximate value of other possessions (including household furniture)			
Furniture	Appliances	Motor Vehicles	Other (specify)
R	R	Registered owner	R
		Make	
		Model / Year	
		Market Value	
		R	

Description and address of permanent home - tick appropriate box			
Address	Self-owned house/flat	Hired house	Hired flat
Property (Provide details of any self-owned immovable property including above if self-owned)			
Address	Approximate present Market Value	Present Amount of Bond	
	R	R	

Statement of monthly income and expenditure to be completed by the applicant or person on whom the applicant is dependent eg parent/guardian			
Gross monthly income (before deductions) of each of the following:		Monthly expenditure:	R
Applicant's own income	R		
Applicant's spouse (if married)	R		
Parent / guardian	R		
Spouse of parent / guardian (ie husband / wife)	R		
Pensions	R		
Other (Specify)	R		

Declaration to be signed in the presence of a witness for the academic year in question

2018

- I certify that all the information submitted by me on pages 3 to 6 is true and correct.
- I have read the financial declaration, I certify that all the information contained within it is to the best of my knowledge true and correct, and on this basis I submit that my application for a bursary should be considered.
- I certify that there has been no financial judgment instituted against me.*
- I consent to my examination results being made available to the relevant bursary donor(s).
- I hereby acknowledge that I have read and understood the contents of this declaration.

*Should there be such a judgment, full details must be provided to the Registrar.

Signature of Applicant		South African ID Number	
Signature of Parent / Guardian (if applicant under 21)		South African ID Number of Parent/Guardian	
Signed at place):		Date	
Witness Name		Witness Signature	
		South African ID Number of Witness	

**Declaration signed by Applicant
(must be the same person who completed pages 3-6)
and
Parent / Guardian / Spouse of Applicant**

NB : The application will not be considered unless this declaration has been sworn to and signed in the presence of a Commissioner of Oaths.

I am the **Applicant**. The above details are true and correct. I hereby state that I will/will not be responsible my own maintenance and upkeep for the academic year in respect of which the application is made.

Signature of Applicant (above)

Date (above)

Identity Number of Applicant:

I am the **Parent/Guardian/Spouse** of the Applicant. The above details are true and correct. I hereby state that I will/will not be responsible for the maintenance and upkeep of the Applicant, and for such of the Applicant's educational expenses as I can afford, during the academic year in respect of which the application is made.

Signature / Thumb Print of Parent/Guardian/Spouse of Applicant (above)

Date (above)

Identity Number of Parent/Guardian/Spouse:

I certify that the deponent has acknowledged that he/she knows and understands the contents of this affidavit/declaration which was sworn before me

At (place)

Date (above)

Official Stamp of Commissioner of
Oaths / Justice of the Peace
(or relevant details)

Signature of Commissioner of
Oaths / Justice of the Peace

Check list – Please check carefully that you have complied with the following before submitting your application form:

1. Attached a copy of your **pay slips for the past three months** and/or of your spouse/parents/guardian (or most recent financial statements - if owners of a business)
 2. Attached certified copies of **your Matriculation results and your ID / passport**
 3. Attached an **affidavit** from applicant/spouse/parent/guardian regarding income if income is derived from informal trading.
 4. Attached proper **proof of unemployment** if applicant or parents are unemployed.
 5. Attached a **statement of government grant** if parent/s unemployed.
 6. Attached a **copy of the death certificate** should spouse or either of your parents be deceased.
 7. Attached a **copy of the divorce papers** if applicant's parents are divorced.
 8. Attached an **affidavit** from your mother or father to explain the whereabouts of any parent not living at your home.
 9. Have you **signed the declaration** on the bursary application?
 10. If you are under 18 years, have your **parents also signed** the declaration?
 11. If you are applying for a 'Closed' Bursary, ensure that you have attached all required documentation.
- PLEASE DO NOT SUBMIT WITHOUT THE RELEVANT DOCUMENTS AS THIS MIGHT JEOPARDISE YOUR APPLICATION.

THIS FORM MUST BE RETURNED TO:

COLLEGE ADMINISTRATOR: ST AUGUSTINE COLLEGE SOUTH AFRICA, PO BOX 44782, LINDEN 2104

Fax: 011 380 9200 or 011 380 9210 Email: admin@staugustine.ac.za

Te1: 011 380 9000 or 011 380 9010